



Process 2.15

Social distancing for Vehicle collision/Breakdown

Purpose of this process is to effectively ensure any employees and self-employed persons are protected when operating vehicles in the event of a vehicle breakdown and or Vehicle collision

At all times, workers should follow [the guidance on self-isolation](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection) <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection> if they or anyone in their household shows coronavirus symptoms. You should not go into work if you are showing symptoms, or if you or any of your household are self-isolating. This is consistent with advice from the Chief Medical Officer.

There is [specific guidance in relation to work carried out in people's homes](#) – guidance document link,

<https://assets.publishing.service.gov.uk/media/5eb967e286650c2791ec7100/working-safely-during-covid-19-other-peoples-homes-240520.pdf>

In the event of a vehicle breakdown or Road traffic collision, the driver will contact their Onsite manager to report the breakdown/road traffic collision, the Onsite manager will then contact the fleet manager or use the emergency contact details on google drive link below. Within this document are the contact details for to contact for vehicle supplier breakdown and recover RED/Northgate/Eastgate.

In any situation when a vehicle is to be recovered the driver will make sure they have cleaned the vehicle key contact points if possible with wipes or sanitiser, and when the recovery arrives the driver will maintain the 2 metre distancing at all times, if the driver is required to sit in the recovery truck the driver should sit in the rear if possible or in the passenger seat maintaining as much safe distance as possible.

Once the vehicle is returned to the site/driver the driver or Onsite manage must follow the REDSW vehicle on & off hire process and again make sure the key contact points in the vehicle are cleaned

key areas clean the contact surfaces e.g. door handles, steering wheel, gear stick, seat belt buckle and other hand operated controls.

[Google drive -depot document- fleet- emergency contacts](#)

https://drive.google.com/drive/u/0/folders/1ZALZn29TIW4FphOx_YzNIKAJ5hJshP3j

